



A meeting of the CKC Board of Directors was held on March 10, 14 & 15, 2011 in Etobicoke, Ontario.

**Thursday, March 10, 2011**

**IN ATTENDANCE**

<b>Board of Directors</b>	<b>Staff</b>
Lee Steeves, Nova Scotia, Newfoundland & Labrador, Chair of the Board	Joe Mauro, Chief Executive Officer
Dwain McLean, New Brunswick & PEI	Annette Maggs, Recording Secretary
Ed Graveley, Québec	
Brian Taylor, Ontario Central	
Bob Rowbotham, Ontario East	
Doug Windsor, Ontario West	
James Campbell, BC Interior & Yukon	
Richard Paquette, Ontario North	
Margaret Jones, BC Southwest	

**ABSENT**

<b>Board of Directors</b>
Kim Hamel, Manitoba
Anita Cairns, Alberta, NWT & Nunavut
John Werle, Saskatchewan

**CALL TO ORDER**

The meeting was called to order at 2:05 p.m.

**CKC 2010 AUDITED FINANCIAL STATEMENTS**

**01-03-11 MOVED BY** Mrs. Jones: "THAT, the audited financial statements for the year ending December 31, 2010 be accepted."

- **Motion carried on recorded vote**  
 In favour: Mr. McLean, Mr. Graveley, Mr. Taylor, Mr. Windsor, Mr. Campbell and Mrs Jones  
 Against: Mr. Rowbotham and Mr. Paquette

**RECESSED**

**02-03-11 MOVED BY** Mr. Campbell: "THAT, this session of the meeting be recessed to reconvene on Monday, March 14, 2011."

*This session of the meeting recessed at 2:11 p.m.*



A meeting of the CKC Board of Directors was held on March 10, 14 & 15, 2011 in Etobicoke, Ontario.

**Monday, March 14, 2011**

**IN ATTENDANCE**

<b>Board of Directors</b>	<b>Staff</b>
Lee Steeves, Nova Scotia, Newfoundland & Labrador, Chair of the Board	Joe Mauro, Chief Executive Officer (part of the meeting)
Dwain McLean, New Brunswick & PEI	Elio Furlan, Director/Events & Operations
Ed Graveley, Québec	Leila Bahorie, Manager, Registration
Brian Taylor, Ontario Central	Sonny Allinson, Manager, Communications
Kim Hamel, Manitoba	Diane Draper, Manager, Regulatory
Bob Rowbotham, Ontario East	M.J. Irvine, Manager, Human Resources
Doug Windsor, Ontario West	Rachel Munthali, Manager, IT
James Campbell, BC Interior & Yukon	Cherie Fontbon, Controller
Richard Paquette, Ontario North	Rafael Telles, Applications Development Manager
Margaret Jones, BC Southwest	Ann McDonagh, Publisher, Apex (part of the meeting)
	Annette Maggs, Recording Secretary
	<b>Guests</b>
	Line Champagne, Chair, Audit Committee
	Michael Watson, Legal Counsel, Gowling Lafleur Henderson LLB (part of the meeting)

**ABSENT**

<b>Board of Directors</b>
Anita Cairns, Alberta, NWT & Nunavut
John Werle, Saskatchewan

**CALL TO ORDER**

The meeting was reconvened at 8:34 a.m.

**CHAIR'S REMARKS**

Mrs. Steeves reported that Mrs. Cairns would not be in attendance because she is in the hospital and Mr. Werle will be absent because of a family crisis.

Members of the Board introduced themselves and the Chair welcomed members in the gallery.

## MINUTES

**03-03-11 MOVED BY** Mrs. Jones: "THAT, the Minutes of the regular meeting of the Board of Directors held December 11 & 12, 2010 be adopted as presented."

➤ **Motion carried**

## BUSINESS ARISING FROM THE MINUTES

Business arising from the December Board meeting was reviewed as follows:

Motion #	Regarding	Status at September 2010 Meeting	Status at December 2010 Meeting	Current Status	Completed
03-06-10 05-09-10	Re-write to Chapter XI, Regulatory of the Policy & Procedures Manual	Report on September agenda as item 10.1 – tabled to come back in December	On December agenda as part of Legislation Committee report,	On March agenda as part of Legislation Committee report (item #10.11)	✓
75-06-10	Ad Hoc Committee (versatility title) struck, minimum of 3 people (Mr. Werle – Chair)		Deferred to March	Waiting	
77-06-10	Amendment to Obedience Trial Rules & Regulations (Section 6.8.2) – referred to Obedience Council	The Obedience Council has not met	The Obedience Council will report in March	Obedience Council scheduled to meet in April. Will report at June 2011 meeting	
78-06-10 79-09-10	Amendment to Conformation Show Rules & Regulations (Chapter 12) – referred to Conformation Council	Report on September agenda as item 10.9 Tabled	Mr. Rowbotham requested an Ad Hoc Committee be struck to study the current system of awarding shows & trial dates	On March agenda (item #13.27)	✓
80-06-10	Consider allowing CKC licensed judges to judge for clubs that are in direct competition with CKC sanctioned clubs – referred to EOD	The Event Officiating Committee has not met	On December agenda as part of EOC report	On March agenda as part of EOC report – (item #10.2)	✓
82-06-10	By-Laws in the process of being reviewed by the Legislation Committee	Recommendations will be put before the June meeting	A preliminary report will be on March agenda	On March agenda as part of Legislation Committee report (item #10.11)	✓
104-06-10 68-09-10	Disciplined member policy – referred to staff	Report on September agenda as item 13.19	Referred back to staff to report on how to move forward and make re-recommendations for appropriate referrals	On March agenda (item #13.23)	✓

108-06-10 66-09-10	Amendment to the Policy & Procedures Manual (Judges Education) – referred to CDJA	Report on September agenda as item 13.17	On December agenda as part of EOC report	On March agenda as part of EOC report – (item #10.5)	✓
	Draft kennel operations guidelines circulated to Board for input	Committee to report in December	Moved to March due to absence of Mr. Paquette at December meeting	Board urged to submit comments on draft document to Committee	
15-09-09	AGM referral – will a staff member be assigned to join every show dog list in Canada	Referred to CEO – no date given for return	To report in March	Lists represent a very small minority of members - not a good use of staff resources	✓
15-09-09	AGM referral – judges of group 7 should be taught that there are two types of German shepherds	Referred to EOC – no date given for return	On December agenda as part of EOC report	On March agenda as part of EOC report – (item #10.3)	✓
15-09-09	AGM referral - # of obedience entries down over years – might help to admit more crossbred dogs	Referred to Strategic Planning – no date given for return	To report in March	Committee is considering item	
15-09-09	AGM referral - , Coles notes version of “conformation/obedience” for Newbies	Referred to CEO/Communications Division – no date given for return	To report in March	Under consideration as part of Apex website	
80-09-10	Amendment to P&P Manual, Ch VII, Judges, B, 6 g)	Referred to EOC – report at December meeting	On December agenda as part of EOC report	On March agenda as part of EOC report – (item #10.4)	✓
	Notice of motion to delete 9 a) and 9 c) from P&P Manual, Ch 6, Shows and Trials, F	Notice of motion for December meeting – Mr. Paquette	Moved to March meeting due to absence of Mr. Paquette at December meeting	Moved to June agenda	
	Notice of motion re: Cropping Policy Statement	Notice of motion for December - Mr. McLean	On December agenda as item 10.19		✓
89-09-10	Development of a CKC position on issue of pedigree dogs to assist with PR response	Referred to Medical and Genetics Committee – no date give for return	To report at March meeting	Committee has not met	
90-09-10	Review need for CEO's financial report be dated no more than 72 hours prior agenda circulation	Referred to Audit Committee – report at December meeting	On December agenda as part of Audit Committee report		✓
91-09-10	Publish for comment formation of separate Council for Retriever Hunt Tests	Motion carried	On agenda as part of Retriever Council report		✓

92-09-10	Interpretation of HST with respect to application for shows taking place prior to July 1, 2010 when tax was implemented	Referred to Audit Committee – no date given for response	Committee is seeking official interpretation of the HST. CEO to advise those Clubs effected what is happening	Waiting for response from government	
93-09-10	Mrs. Jones tasked with developing statement of qualifications and duties for directors			On March agenda (item #13.28)	✓
	Change effective date to January 1, 2012 of motions passed re amendments to Conformation Show Rules and Regulations		On December agenda as item 13.7		✓
	Notice of motion re a referral to Registration Committee dealing with non-breeding agreement clauses	Notice of motion for December meeting – Mr. McLean	Moved to March meeting	Waiting	
	Policy Statement on Financial Reporting		On December agenda as part of Audit Committee report		✓
108-09-10	Update Strategic Plan		For March meeting	Verbal report provided	✓
110-09-10	Development of By-Law change to support Business Plan framework		On December agenda as part of Legislation Committee report	On March agenda as part of Legislation Committee report (item #10.11)	✓
126-09-10 04-12-10	Mr. Windsor appointed to form Committee to develop concept for a % registry		Mr. Windsor to present mandate and proposed budget to March meeting motion 04-12-10	On March agenda (Item #13.9)	✓
	Audit Sub-Committee - developing key performance indicators/set priorities for enhanced financial reporting.			Sub-Committee has not met with Audit Committee	
06-12-10	2011 CKC Capital Budget tabled to March 2011 meeting			On March agenda (item #12.5)	✓
07-12-10	EOC report/motions tabled to March 2011 meeting			EOC to report at March meeting (items #10.2 to #10.10)	✓

	Results of survey on members/clubs' support of vet research within canine breeds			On March agenda as part of RDOG Committee report	✓
18-12-10	Revision of conformation judges exams			On March agenda (item #13.21)	✓
21-12-10	Amendment to Conformation Rules, Handbook & P&P Manual – Solicitation		Tabled to March after review of EOC reports	On March agenda (item #13.31)	✓
	Proposed Master Breeder Program			On March agenda (items #13.18 & #13.19)	✓
	AKC has stopped putting addresses of exhibitors in their catalogues - is something we should consider			On March agenda (item 13.10)	✓
25-12-10	Hunt Test Council independent of Retriever Trial Council			On March agenda (item #13.33)	✓
	Notice of motion re extending Show Modelling mandate to 2013			On March agenda (item #13.4)	✓

### **GIFTS AND DONATIONS**

No gifts or donations were presented.

➤ **Information**

### **FORMAL PRESENTATION TO THE BOARD**

No formal presentations were made to the meeting.

➤ **Information**

### **CORRESPONDENCE AND/OR PETITIONS**

The following correspondence was received as information:

- Letter from Dr, Donald L. Reynolds, Dean, Atlantic Veterinary College, University of PEI thanking CKC for the Ongoing Support of the Canadian Kennel Club Award
- Letter from Linda Watson, President, Vizsla Society of Ontario Protesting the Non-Member Tracking Fee
- Letter from Susan Van Hees, Quail Ridge Cocker Spaniels re: request that CKC withdraw any form of donation to Canadian Veterinary Colleges until CVA ceases further discussion of anti-docking/cropping regulations
- Letter from Carol Hartnett and response to same from Bob Rowbotham re: Non-member participation fee

- Letter from Michael O'Brien re: Cost of breeding, training and administering champion dogs
- Letter from Doberman Pinscher Club of Canada re: Support of CKC ear Cropping Policy
- Letter from Susie Miller, Director General, Food Value Chain Bureau, Agriculture and Agri-Food Canada re: Membership Reinstatement

➤ **Received as information**

## **STRATEGIC PLAN UPDATE**

Mr. Graveley reported Strategic Planning Committee did not have a quorum for the meeting scheduled on March 10, 2011. Minutes of the Committee's December 10, 2010 meeting were provided.

➤ **Received as information**

## **IN-CAMERA SESSION**

**04-03-11** **MOVED BY** Mr. Rowbotham: "THAT, the Board go into in-camera."

➤ **Motion carried**

*The Board went into in-camera at 9:46 a.m.*

**05-03-11** **MOVED BY** Mr. Graveley: "THAT, the Board come out of in-camera."

➤ **Motion carried**

*The Board came out of in-camera at 11:45 a.m.*

*Break 11:45 a.m. to 1:01 p.m.*

## **CHIEF EXECUTIVE OFFICER'S REPORT**

The Chair commented that Mr. Mauro would not be available for the rest of the day. A written CEO report had been provided in the meeting materials. In the absence of the CEO, questions on the report were directed to the managers in charge of the areas where clarification was required.

➤ **Received as information**

## **STANDING COMMITTEE REPORTS**

### ***Annual Reports of Councils and Committees***

**06-03-11** **MOVED BY** Mrs. Hamel: "THAT, the Board receive the 2010 Council & Committee Reports as information."

➤ **Motion carried**

### **Event Officiating Committee**

Mrs. Jones reported on activity of the Event Officiating Committee and answered questions. Highlights of her report follow.

#### **Reference: Motion #80-06-10 – Allowing CKC Licensed Judges to Judge for Clubs that are in Direct Competition with CKC Sanctioned Clubs**

The Board at its June 2010 meeting referred the following to the Event Officiating Committee to report back at the December 2010 Board meeting:

To consider not allowing CKC licensed judges to judge for clubs that are in direct competition with CKC sanctioned clubs.”

**Report from EOC:** The EOC recommends to the Board that it advises the judges that it recommends not to judge for non CKC clubs that are in direct competition with CKC accredited clubs.

The EOC will ask that the CDJA do the same thing as the Board. A letter is to be drafted to go to the CDJA by Mr. Furlan on behalf of the EOC.

\*The EOC indicated that the same thing happened with the AKC regarding the UKC and the AKC judges threatened to sue the AKC.\*

➤ **Received as information**

#### **Reference: Referral from the AGM, German Shepherd Dogs**

The Board at its March 2010 Annual General Meeting referred the following to the Event Officiating Committee to report back at the December 2010 Board meeting:

“The judges of group 7 should be taught to appreciate that there are basically two types of German shepherds – the American and the German type. A good judge should certainly be able to recognize a good specimen of each type and place them accordingly. This would not only increase the entries of that breed significantly, it would also encourage the use of imported dogs in breeding programs in order to enlarge the gene pool. A careful health program would also help.”

**Report from EOC:** There are different types of dogs in many breeds but that the dogs must be judged by the CKC standard.

➤ **Received as information**

#### **Reference: Motion #80-09-10 - Amendment to the Policy & Procedures Manual, Chapter VII-Judges, Section 6 (g)-Additional Permits**

The Board at its September 2010 meeting referred the following to the Event Officiating Committee to report back at the December 2010 Board meeting:

“THAT, the following change to the Policy and Procedures manual take place effective **January 1, 2011**:

#### VII JUDGES

B. Applicant Conformation Judges

6. Additional Permits

### **DELETE CURRENT**

- g) If the applicant successfully completes the test and meets all of the other requirements a permit will be issued and the applicant will be so notified. The judge upon receiving written notification may then accept assignments for the breeds in the permit. Acceptance of assignments prior to the issuance of a permit may result in loss of judging privileges. The name of the judge, along with the breeds for which the judge has received the permit, will be published in the Official Publication and/or posted electronically.

### **REPLACE WITH NEW**

- g) If the applicant successfully completes the test and meets all of the other requirements a permit will be issued for the first available date in the calendar year in which the applicant next qualifies and the applicant will be so notified. The judge upon receiving written notification may then accept assignments for the breeds in the permit. Acceptance of assignments prior to the issuance of a permit may result in loss of judging privileges. The name of the judge, along with the breeds for which the judge has received the permit, will be published in the Official Publication and/or posted electronically.

**Report from EOC:** The EOC does not support the recommended amendment as it complicates the matter and should remain as is.

#### ➤ **Received as information**

### **Reference: Motion #66-09-10 – Report from CDJA on the Judges Education Policy**

The Board at its September 2010 meeting referred the following to the Event Officiating Committee to report back at the December 2010 Board meeting:

“THAT, the report from the CDJA regarding Policy & Procedures Manual, Chapter VII, Section B, 1 be referred to the Event Officiating Committee to report back at the December 2011 Board meeting.”

**Report from EOC:** The EOC agreed to the following:

6. Additional Permits

### **ADD NEW**

- b) Education

- 1) Educational activities are a necessary step for advancing in the judging program. It is expected that when an application is reviewed by the Canadian Kennel Club, it will be evident that the applicant has participated in a program of on-going continuing education as well as preparatory education for the new application.
- 2) Following is a list of acceptable educational activities for **additional permit applications. The application must show study of a minimum of 50% of the breeds listed, using at least 3 of the activities in the list.**

**This list does not preclude any other educational activity, proof of which must be submitted at the time of application. Such additional activities are subject to approval at the time of submission.**

In all cases written verification must be provided.

- i) Participation in seminars presented by judge study groups, breed **specialty** clubs, **all breed clubs, or any other purebred dog related organization.** Whether **discussing** a single breed or multiple **breeds, or a judging related topic,** each presentation must be **of substantial length** to qualify as a seminar, **an ideal being 90 minutes minimum. Such seminars are not limited to those held in Canada.**

- ii) Participation in an on-line seminar—**discussing a single breed, multiple breeds, or a judging related topic.**
- iii) **Participation in** organized ringside mentoring at a National, Regional, or Local Breed Club Specialty Show, with a licensed judge, or **with** an individual that has bred the Specialty Show breed for a minimum of **15** years. The licensed judge must be licensed to judge the specific breed. **Such Specialties are not limited to those held in Canada. Such mentoring may be arranged by the Specialty club or personally arranged by the applicant if none is offered by the Club. Where the Specialty breed is one recognized by the CKC within the preceding 5 years, the time restriction of a breeder mentor may be relaxed.**
- iv) Visitation to a kennel **or with a breeder** for the purpose of being mentored with regard to a breed that is, or has been, bred at that kennel **or by that breeder** and will be applied for on the new permit application. **Said visit to be documented on an appropriate form showing length of visit, number of dogs seen, discussed, credentials of kennel owner, breeder.**
- v) **Compilation** of breed related books read, videos watched, **illustrated breed standards reviewed**, and/or ~~national-breed club~~ websites that were reviewed within the past 3 years for the purpose of improving the judging of purebred dogs. **Photocopies of covers, inserts, home pages, may be submitted for verification.**
- vi) Participation in a formal course of study related to the judging of purebred dogs within the past 3 years.
- ~~vii) Acting as Ring Steward for a major National, Regional or Local Specialty.~~
- viii) **Attendance at a performance event relevant to the purpose of the breed, i.e. Field trials and tests. To be documented on the appropriate form.**
- ~~ix) Judging of a Sweepstakes at a Specialty Show or all breed show for a breed (s) that is listed on the permit application.~~
- 3) A minimum of **3** different educational activities, as noted above, **not necessarily related to the breeds on the permit application**, must be dated within the 36 months immediately preceding the application.
- ~~4) While it is recognized that the permit judge will seek out activities related directly to the breeds being applied for, this should in no way stop the applicant from attending and participating in any event discussing any breed, be it one for which he is already licensed or one for which he may apply at some point in the future. Similarly activities of a global nature, dealing with the pure bred dog in general, its history, anatomy, judging, are equally educational. Credit for all such participation will be accorded.~~

Mrs. Jones commented she will bring this item back to the Board as a motion.

➤ **Received as information**

**07-03-11 MOVED BY** Mrs. Jones: "THAT, the Policy & Procedures Manual, Section VII – Judges, B – Applicant Conformation Judges, Sub-Section- 8, c, (1) – Licensing Maintenance for All-Breed, Groups and Breed Judges be amended by adding a new section to read as follows:

VII. JUDGES

B. Applicant Conformation Judges

## 8. Licensing Maintenance for All-Breed, Groups and Breed Judges

- c) Licensed judges are encouraged and expected to engage in a self-directed program of professional development. Recognizing that a judge has a commitment to on-going education, all judges will maintain an educational portfolio with appropriate documentation and/or certification. This portfolio will be reviewed and approved by The Canadian Kennel Club at the end of each five (5) year cycle.

- (1) In each five (5) year cycle, a judge must meet **one** of the requirements as outlined in each of the two (2) categories:

### Category A

- (i) Participate in a minimum of three (3) multiple breed seminars for a total of ten (10) individual breeds or, in a minimum of ten (10) single breed seminars organized by judges study groups and/or breed clubs. Whether it is a single breed or multiple breed seminar, each breed presentation must be a minimum of two (2) hours in duration to qualify as a seminar. **The CKC Advanced Judges Seminar will be accepted in lieu of the three (3) multiple breed seminars.**

- **Amendment** moved by Mr. Windsor: “THAT, the words ‘two (2) hours’ be changed to ‘ninety (90) minutes’ in Category A (i) to read as follows:

- (i) Participate in a minimum of three (3) multiple breed seminars for a total of ten (10) individual breeds or, in a minimum of ten (10) single breed seminars organized by judges study groups and/or breed clubs. Whether it is a single breed or multiple breed seminar, each breed presentation must be a minimum of ~~two (2) hours~~ **ninety (90) minutes** in duration to qualify as a seminar. **The CKC Advanced Judges Seminar will be accepted in lieu of the three (3) multiple breed seminars.”**

- **Amendment carried**

- **Motion carried as amended**

**08-03-11** **MOVED BY** Mrs. Jones: “THAT, the Policy & Procedures Manual, Section VII, B-6, b be amended to read as follows:

## VII. JUDGES

### B. Applicant Conformation Judges

#### 6. Additional Permits

- b) Once the judge has completed the required minimum three assignments and according to their records has judged the required number of dogs as indicated in Section **B, 9**, the judge may submit an application for a new permit **along with the Conformation Judging Permit Record.**

### **ADD NEW**

- i) Once the results have been received by Head office, and if it is determined that the judge has not met the required number of dogs to be judged, the new permit will be placed on hold and the judge will be required to fulfill the requirements of the previous permit. No further assignments can be accepted/contracted or approved until the requirements of the previous permit have been fulfilled and verified by Head Office.
- ii) When a permit is placed on hold, any assignments for that permit that have been approved by Head Office may be completed. The approved and/or completed assignments for the new permit will not count towards the number of dogs to be judged.

- iii) Once Head Office has confirmed that the previous permit requirements have been met, the judge may continue to accept assignments for the new permit that was issued. Only assignments contracted after the date of notification from Head Office regarding the completion of the previous permit requirements, will count towards the number of dogs to be judged.”

➤ **Motion lost**

*Pause 3:00 p.m. to 3:18 p.m.*

**09-03-11** **MOVED BY** Mrs. Jones: “THAT, the Policy & Procedures Manual, Section VII, B, 5, g be amended to read as follows:

#### VII. JUDGES

##### B. Applicant Conformation Judges

##### 5. Initial Permits

- g) Two (2) observers will be appointed for each permit assignment **throughout the initial permit. As each new permit is issued, the judge will be observed at the first permit assignment. If the Observer Reports indicate a negative performance, the judge will continue to be observed at additional assignments.**

The following individuals may not act as observers:

- i) any official of the show-giving club, except the ring steward;
- ii) any member of the applicant’s immediate family;
- iii) any exhibitor showing a dog to the permit applicant on that day.”

➤ **Motion carried**

**10-03-11** **MOVED BY** Mrs. Jones: THAT, the Policy & Procedures Manual, Section VII, K be amended by adding a new section to read as follows:

#### VII. JUDGES

##### K. Emeritus Judge

1. All judges who have not judged in an approved event in a three (3) year period will be written to and offered to be placed on the Emeritus Program.
2. Following confirmation that a judge wishes to retire from judging and elects the Emeritus status, a certificate and accompanying letter will be forwarded to the retiring judge.
3. The judge will continue on the approved judges list with the term Emeritus following the name.
4. All judges on this status will not be allowed to judge official events.
5. An Emeritus conformation judge can officiate at one (1) Best in Show per year providing that he was previously eligible to judge Best in Show.

## **ADD NEW:**

### 6. Requirements for Emeritus Conformation Judges

- a) Once a licensed Conformation judge has been retired and/or enrolled in the Emeritus Program, for a period of time greater than 3 years, in order to be reinstated as a licensed judge the following requirements must be met:
  - i) CKC membership must have been maintained throughout retired period.
  - ii) Annual licensing Renewal fees must be paid for each year that the judge has been retired.
  - iii) Glossary and Anatomy of a Dog and Ring Procedures Sections of the Initial Conformation Judges Exam must be successfully completed.
  - iv) A new complete set of Breed Standards must be purchased by the applicant.

If the applicant does not successfully complete the Initial Exam requirements, the annual licensing renewal fees will be returned to the judge. Head Office will retain the reinstatement fee.

- b) If a licensed Conformation judge has been retired and/or enrolled in the Emeritus Program, for a period of time of less than 3 years, in order to be reinstated as a licensed judge the following requirements must be met:
  - i) CKC membership must have been maintained throughout retired period.
  - ii) Annual licensing Renewal fee must be paid for the years that the judge had been retired.
  - iii) The applicant must purchase the Breed Standard Revision packages that have been released since date of retirement.”

- **Amendment** moved by Mr. Paquette: “THAT, section ii) of both 6. a) and 6. B) be deleted and the remainder of sections 6 a) and 6 b) be renumbered accordingly.”
- **Amendment carried**
- **Motion as amended carried**

Mrs. Jones discussed the following proposed Conformation Judge Observer Report Policy. Feedback will go back to the Event Officiating Committee for further consideration.

## **PROPOSED CONFORMATION JUDGE OBSERVER REPORT POLICY**

### **CONFORMATION JUDGE OBSERVATION PROCESS**

#### **A. Overview**

Observation Reports are a necessary component in the evaluation process for judges. The intent of the observer report is to have a qualified person provide an accurate assessment of the judge's performance. The areas of assessment include efficiency, consistency, and professionalism of the judge in his ring procedures and demeanor, as well as knowledge of the breeds being judged.

#### **B. Objective**

To develop a viable process of observing judges that would be meaningful to both the CKC and the judge by using knowledgeable and trained observers who will provide consistency across the country in the areas to be observed and the manner in which the evaluation is done.

#### **C. Situation Analysis (Current)**

- Each permit judge, from initial permit to the last group, is observed on every permit assignment by 2 observers.

- The Board member in the area where the assignment is taking place selects volunteer observers. At times show secretaries are used to find individual observers or Board members do the observation themselves.
- The only restrictions on the use of observers are found in the Policy and Procedures manual section VII, B 5 (g). Observers are chosen from a wide range of backgrounds and experiences: ring stewards; show secretaries, handlers, judges or exhibitors. No fees or expenses are paid to the observers nor are they provided with any training.
- The vast majority of the observer reports are positive in nature; however, often times when two observers report on the same judge they contradict each other.
- Although the observers are no longer anonymous, they do not provide the judge with any feedback. The only feedback given to the judge is by Head Office in the form of a letter following the submission of the Observer Report form with a copy of the Observer Report.
- The current process is perceived as negative and mystifying, as it does not provide any immediate and meaningful feed back to the judge.
- The observer report needs to be revised so that it reflects more of the actual judging process and can be used for performance feedback. (Head Office is working on the development of a either a new form or new questions).
- The current process demands hours of work and generates hundreds of reports.
- In some areas Board members are doing the majority of the observer reporting thus putting an extra strain on the Board members' time.

#### **D. Plan**

In order to meet its objective of providing meaningful, fair and consistent feed back to the judges by qualified individuals, the EOC is proposing the following plan.

##### **1. Observer reports:**

- a) Throughout each assignment on the initial permit.
- b) At one assignment for each additional permit. Preferably at a major show where the permit assignment would be substantial.
- c) Observer Reports will be forwarded to a designated Zone Coordinator.
- d) The Zone Coordinator, or his designate, will be responsible for the completion of the Observer Report.
- e) Upon completion of the assignment, the Observer will be required to meet with the judge to discuss the observation. The judge will be required to sign and date the Observer Report, as well as provide any written comments.
- f) A copy of the signed report will be provided to the judge immediately and the original will be placed in a sealed envelope and provided to the Event Secretary. The Event Secretary will forward the reports to Head Office with the show results.
- g) When any negative report is received or on the recommendation of the Observer additional observations may be required.
- h) All judges once every 5 years.

## 2. **How....(The Observers):**

The following procedures shall be followed with regard to Conformation Judge Observers:

- (a) CKC will publish a request for volunteers to become observers. A resumé will be required. The criteria for selection of observers will be:
- CKC All Breed Conformation Judges (*All Breed Judges to be given credit towards the 5 year education program so as encourage their participation.*)
  - CKC judges licensed to judge 3 or more complete groups
  - CKC members with 10 years or more of active exhibiting
  - Ring stewards with a minimum 10 years experience
  - Show Superintendents, Show Secretary, and Show Chair with minimum 10 years experience in these positions.
  - Senior members of the fancy who have demonstrated their dedication and commitment to the fancy.

In addition to the above all observers must be known for their honesty and integrity.

- (b) Head Office and the EOC will review the resumes and determine who meets the criteria. If necessary, Head Office will consult with the local Board Member in the respective zone regarding candidates.
- (c) A Zone Coordinator will be appointed to represent each CKC electoral zone.
- (d) Each zone coordinator will be required to attend a training session. The training will involve the process of the observation, the actual observation, and techniques for providing performance feedback. *\*(details of the training session to be discussed and developed).*
- (e) Head Office will coordinate training sessions for the Zone Coordinators.
- (f) After this initial training, Head Office will work with the Zone Coordinator to select individuals to form the Zone Observer Committee. The coordinator is responsible for the training of the observers in the zone.
- (g) Head Office in consultation with the Zone Coordinator will determine how many observers are required in each zone. Depending on number of reports and territory to be covered, the size of the committee will be at the discretion of the Zone Coordinator and Head Office. However, no more than 5 observers will be designated per zone.

➤ **Received as information**

### ***Legislation Committee Report***

Mr. Taylor presented the Legislation Committee Report and answered questions. Highlights are shown below.

In support of the 2011 Special Referendum the Legislation Committee has drafted 28 proposals thus far to amend the CKC By-laws; many of these proposals have been developed to support the 2011 Business Plan as approved by the Board in September 2010. The draft proposals were presented and discussed by the Board and the input received will be considered by the Committee as it moves forward. It was noted that CKC legal counsel has reviewed the proposals and counsel's comments and suggestions were reviewed.

Over the next several months the Committee will consider additional amendments to the CKC By-laws relating to the following:

- Rules of Eligibility
- Section 36 (By-law Amendments) – Allowing for Electronic Voting

- Definition of "Certificates" - Allowing for Virtual Certificates

The re-write to Chapter XI, Regulatory, which had been undertaken by the Committee in 2009, was tabled when the Committee met by conference call in January 2011. The Chair of the Board participated in that conference call as an ex-officio and reported that a letter had been received from Agriculture and Agri-Food Canada in December 2010 which may necessitate further changes. This letter requires further review and consideration before the Club can consider moving forward with any changes to the regulatory process.

The complete 2011 Special Referendum package will be presented to the Board in June for final approval.

➤ **Received as information**

**11-03-11** **MOVED BY** Mr. Rowbotham and seconded by Mr. Graveley: "THAT, the title of CEO be changed to Executive Director whenever it appears in the By-Laws."

➤ **Motion to table** moved by Mr. Rowbotham

➤ **Motion to table carried**

***Responsible Dog Ownership Committee Report***

Mr. McLean reported on activity of the Responsible Dog Ownership Committee and answered questions. Highlights are shown below.

**12-03-11** **MOVED BY** Mr. McLean: "THAT, the policy statement regarding Cropping and Docking (Effective December 1994; Revised December 2008) as stated in Chapter XII, Legislative Policy Statements, be deleted and replaced with the legislative policy statement on a) Tail Docking and Dew Claw Removal as passed by the Board in September 2010 by virtue of motion #06-09-10 and b) Ear Cropping as passed by the Board in December 2010 by virtue of Motion #15-12-10: under one heading of 'Cropping and Docking', which is consistent with past titling.

**DELETE**

**Cropping and Docking (Effective December 1994; Revised December 2008)**

Although much of the history of the reasons for cropping the ears and docking the tails of dogs remain unclear, the Canadian Kennel Club affirms that cropped ears and docked tails are a significant part of the history of many of the breeds of purebred dogs. Moreover, breeders continue these practices for historical or hygienic reasons.

Although the Canadian Kennel Club wishes to be attentive to changing societal values with respect to purebred dogs, the Canadian Kennel Club must also represent the wishes of its members. For the majority of the breeders whose breeds have been traditionally cropped and/or docked, their sense of the history of their breed and their appreciation of their breed necessitates these practices. However, just as the breeders of purebred dogs have modified the temperament of the historical "fighting breeds" so that they reflect the values of modern society, so breeders are modifying their practices with respect to ear cropping. In recent years in the conformation and performance events sanctioned by the Canadian Kennel Club the number of uncropped dogs has increased significantly and their presence and form is appreciated by the majority of members of the Canadian Kennel Club.

The Canadian Kennel Club has historically operated on the principle that the breeders and the breed clubs determine the standards for the breeds and therefore will not unilaterally legislate changes to these breed standards.

The Canadian Kennel Club is concerned that ear cropping and tail docking be done under the most humane circumstances and to this end, has adopted the policy of barring for life from all Canadian Kennel Club events,

any person or persons who performs or causes to be performed, the ear-cropping of any dog without the use of a general anesthetic.

The Canadian Kennel Club does not believe that any ban on cropped and/or docked dogs in the events of Canadian Kennel Club will stop the cropping and docking of dogs in Canada because these services will still be readily available in the United States and there will remain those who wish these procedures for their dogs whether purebred or not, whether participating in the event of the CKC or not.

The Canadian Kennel Club considers tail docking and dew claw removal, practices which are distinct from ear cropping. Tail docking and removal of dew claws is necessary for safety in field working breeds and for hygienic reasons in other breeds. Moreover, tail docking and removal of dew claws, when performed on young puppies, is consistent with similar practices in the livestock industry.

**REPLACE WITH:**

**Cropping and Docking**

**A) Ear Cropping (Effective December 2010)**

The Canadian Kennel Club has protected the integrity of purebred dogs since its founding in 1888. It is the steward of Standards and Registration.

Today the Canadian Kennel Club supports breeders whose breeds have traditionally been cropped. The Canadian Kennel Club is attentive to changing societal values with respect to purebred dogs and with dogs in general.

The Canadian Kennel Club believes that the breed clubs are best able to manage the standards of their respective breeds. The practice of ear cropping is a significant part of the history of many breeds or purebred dogs. Breeders of purebred dogs continue this practice for not only historical reasons but also to promote safety in performance activities and to promote hygienic animal husbandry.

The Canadian Kennel Club is concerned that the practice of ear cropping be performed under the most humane of circumstances, and that breeders deserve the right to choose to have this practice done; and further, that veterinarians deserve the right to choose to perform the practice. It is noted that the practice of ear cropping continues to be available in other countries, including the United States.”

**B) Tail Docking and Dew Claw Removal (Effective September 2010)**

The Canadian Kennel Club has protected the integrity of purebred dogs since its founding in 1888. It is the steward of Standards and Registration. Today the Canadian Kennel Club supports breeders whose breeds have traditionally been docked. The Canadian Kennel Club is attentive to changing societal values with respect to purebred dogs.

The Canadian Kennel Club affirms that docked tails are a significant part of the history of many breeds of pure-bred dogs. Breeders of pure-bred dogs continue this practice for historical, safety and hygienic reasons.

The Canadian Kennel Club is concerned that the practices of tail docking and dew claw removal are performed under the most humane of circumstances. These practices continue today not for cosmetic reasons but to prevent harm. Tail docking and dewclaw removal are performed for safety in field working breeds and for hygienic reasons in other breeds. They prevent injury and promote hygienic animal husbandry. Tail docking and removal of dewclaws when performed on young puppies is consistent with similar practices in the livestock industry.

The Canadian Kennel Club does not believe that a ban on tail docking and removal of dewclaws will stop the practice because these services continue to be available in other countries including the United States.”

➤ **Motion carried**

In the area of Breed Specific Legislation, Mr. McLean reported Winnipeg City Council is considering lifting their ban on Pit bulls.

Discussion was held regarding cropping and docking legislation.

RODG week has been scheduled to take place September 18 to 24, 2011 and RDOG day will be held on September 24, 2011. A permanent annual date for this event is under consideration.

➤ **Received as information**

### ***Beagle & Basset Hound Field Trial Council***

**13-03-11** **MOVED BY** Mr. Windsor: "THAT, the Beagle Field Trial Rules & Regulations, Section 2.1.4 be amended effective **January 1, 2012** to read as follows:

2 GENERAL RULES & REGULATIONS

2.1 Eligibility to Hold a Field Trial

#### **ADD NEW**

2.1.4 Where championship points are awarded, Canadian Kennel Club recognized Beagle Field Trial clubs may only hold Canadian Kennel Club approved Beagle Field Trials."

➤ **Motion to table** moved by Mr. Campbell: THAT, this item be tabled until the June 2011 Board meeting."

➤ **Motion to table carried**

#### **RECESSED**

**14-03-11** **MOVED BY** Mr. Campbell: "THAT, this session of the meeting be recessed to reconvene on Tuesday, March 15, 2011."

*This session of the meeting recessed at 5:09 p.m.*



A meeting of the CKC Board of Directors was held on March 10, 14 & 15, 2011 in Etobicoke, Ontario.

**Tuesday, March 15, 2011**

### IN ATTENDANCE

<b>Board of Directors</b>	<b>Staff</b>
Lee Steeves, Nova Scotia, Newfoundland & Labrador, Chair of the Board (part of the meeting)	Elio Furlan, Director/Events & Operations
Dwain McLean, New Brunswick & PEI	Leila Bahorie, Manager, Registration
Ed Graveley, Québec	Sonny Allinson, Manager, Communications
Brian Taylor, Ontario Central	Diane Draper, Manager, Regulatory
Kim Hamel, Manitoba	M.J. Irvine, Manager, Human Resources
Bob Rowbotham, Ontario East	Rachel Munthali, Manager, IT
Doug Windsor, Ontario West	Cherie Fontbon, Controller
James Campbell, BC Interior & Yukon	Rafael Telles, Applications Development Manager
Richard Paquette, Ontario North	Ann McDonagh, Publisher, Apex (part of the meeting)
Margaret Jones, BC Southwest	Annette Maggs, Recording Secretary
	<b>Guest</b>
	Line Champagne, Chair, Audit Committee
	Michael Watson, Legal Counsel, Gowling Lafleur Henderson LLB (part of the meeting)

### ABSENT

<b>Board of Directors</b>
Anita Cairns, Alberta, NWT & Nunavut
John Werle, Saskatchewan

### CALL TO ORDER

The meeting was reconvened at 8:42 a.m.

### INDEPENDENT STANDING COMMITTEE REPORTS

#### *Audit Committee*

Ms. Champagne presented the Audit Committee report and minutes of the Audit Committee meeting held on March 3, 2011, and answered questions. The Board would like a report regarding the ROI of the agreements between PetLynx and CKC and PetLynx and Apex and an analysis of the contracts.

A financial analysis for January 2011 was circulated and discussed.

Discussion was held regarding improving presentation of items in the capital budget. It was noted the current format includes new items as well as on-going capital leases. The Audit Committee suggested a better way would be to have specific capital projects approved throughout the year. It would provide more flexibility for the staff to present projects to the Board on a timely basis; would allow for analysis of available cash flow; and would give the Board a better understanding of the projects undertaken through the year.

- **Received as information**

#### ***CKC Fourth Quarter Financial Reports***

The CKC financial reports for the fourth quarter ending December 31, 2010 were presented.

- **Received as information**

#### ***APEX Fourth Quarter Financial Reports***

The APEX financial reports for the fourth quarter ending December 31, 2010 were presented.

- **Received as information**

#### ***APEX 2010 Audited Financial Statements***

*Apex 2010 Audited Financial Statements were presented as information.*

- **Received as information**

*Mrs. Steeves left the meeting and gave the gavel to Mr. Mclean*

### **GENERAL BUSINESS**

#### ***Appointment of Honourary Chair***

**15-03-11** **MOVED BY** Mr. Campbell: "THAT, nominations be opened for the position of Honourary Chair of the CKC for the year 2011."

- **Motion carried**

The chair declared Margaret Robertson to be appointed Honourary Chair for 2011.

**16-03-11** **MOVED BY** Mrs. Jones: "THAT, the ballots be destroyed."

- **Motion carried**

### ***Appointment of Honourary Veterinarian***

**17-03-11** **MOVED BY** Mr. Campbell: "THAT, Dr. Alastair E. Cribb, Dean, Faculty of Veterinary Medicine, University of Calgary be appointed as the Honourary Veterinarian of CKC for the year 2011."

- **Motion carried**

*Mrs. Steeves returned to the meeting and the gavel was returned to her*

### ***Appointment of Appeal Committee***

**18-03-11** **MOVED BY** Mr. Campbell: "THAT, the Board appoint five voting members of the Club to serve on the Appeal Committee for the next three year term as prescribed in Section 13.8 of the By-Laws."

- **Motion carried**

It was noted that sixteen applications had been received and had been circulated with the meeting materials. A ballot vote was conducted and counted by Mr. Furlan and Mr. Allinson, acting as scrutineers.

The Chair declared Michael Catton, Anthony Dibley, Gail Forsythe, Robert Lindey and Laurie Savoie to be appointed to the Appeal Committee.

**19-03-11** **MOVED BY** Mrs. Jones: "THAT, the ballots be destroyed."

- **Motion carried**

### ***Show Modelling Committee***

**20-03-11** **MOVED BY** Mr. Taylor: "THAT, the mandate of the Show Modelling Committee be extended to the end of 2012."

- **Amendment** moved by Mr. Windsor: "THAT, the mandate of the Show Modelling Committee be extended for events held prior to March 31, 2012; noting that no club that has taken advantage of the show modelling concept will be able to reapply."
- **Amendment carried**
- **Motion carried as amended**

### ***Awarding of Points After a Dog Owner Decides Not to Pay the Non-Member Fee***

Discussion was held regarding the awarding of points after a dog owner decides not to pay the non-member fee.

**21-03-11** **MOVED BY** Mr. Taylor: "THAT, this item be tabled."

- **Motion to table carried**

### ***Conformation Show Rules and Regulations Appendix D – End of Show***

**22-03-11** **MOVED BY** Mr. Campbell: "THAT, Conformation Show Rules and Regulations, Appendix D, End of Show be amended effective **July 1, 2011** as follows:

Add # 9.

Upon receipt of the results and finances required, the Shows and Trials Department will immediately send to the PERSON or COMPANY submitting these materials, **a receipt for funds received.**"

➤ **Withdrawn**

### ***By-Laws – Interpretation – Page 3***

**23-03-11** **MOVED BY** Mr. Campbell: "THAT, the 2010 By-Laws book be amended as follows:

The word "**resident**" shall have "**lawful**" added before resident, as voted on and approved by the Membership in the 2005 Special Referendum, Page 15, Proposed Amendment # 3 Definition of Resident."

➤ **Withdrawn**

*Mrs. Steeves left the meeting and gave the gavel to Mr. Mclean*

### ***Policy and Procedures Manual, Section VI – Shows and Trails – G-3- e) –I)***

**24-03-11** **MOVED BY** Mr. Campbell: "THAT the Policy and Procedures Manual, Section VI, Shows and Trails, Section G 3-e) last sentence, strike out "~~It should be noted however, that where a club exercises this option~~"

It's to now read-

The priority rights for both show **and/or** obedience trial purposes are immediately terminated when a club fails to hold both a show **and/or** an obedience trial on the date (or dates) for which it has been granted priority rights."

➤ **Motion lost**

### ***Percentage Registry***

Mr. Windsor reported on the progress of the percentage registry. He commented that the problem has two focuses: what we accept as an animal registered and what we will allow for in the development of new breeds. He noted the Animal Pedigree Act reads as follows:

*"Minimum inheritance (2) No association may, by its by-laws, determine that an animal is a purebred of a distinct breed if the animal has less than seven-eighths of its inheritance from the foundation stock of the animal's breed or from animals previously registered as purebreds by the association."*

Mr. Windsor has written to Agri-Canada requesting clarification on what they want and when it is required and hopes to have more information for the June meeting.

➤ **Received as information**

*Mrs. Steeves returned to the meeting and the gavel was returned to her*

***Show Catalogue – Policy and Procedures Manual, Chapter VI Shows and Trials, Section J (e)***

**25-03-11** **MOVED BY** Mr. Windsor: “THAT, the Policy and Procedures Manual, Chapter VI Shows and Trials, Section J 5 (e) which reads as follows be deleted effective January 1, 2012:

e) A complete exhibitors list at the back of the catalogue, or the owner’s address within the confines of the dog entry information.”

*Should this motion pass, the remaining sections will be re-numbered accordingly.*

➤ **Motion carried**

***Show Catalogue, Policy and Procedures Manual, Chapter VI Shows and Trials, Section J (I)***

**26-03-11** **MOVED BY** Mr. Windsor: “THAT, the Policy and Procedures Manual, Chapter VI Shows and Trials, Section J 5 (I) which reads as follows be amended as follows effective January 1, 2012:

DELETE

~~I) A space to record "Group" and "Best In Show" awards.~~

And replace with:

**I) A Club may include a space to record “Group” and “Best in Show” awards.”**

➤ **Motion carried**

***Show Catalogue, Policy and Procedures Manual, Chapter VI Shows and Trials, Section 5 J (m)***

**27-03-11** **MOVED BY** Mr. Windsor: “THAT, the Policy and Procedures Manual, Chapter VI Shows and Trials, Section 5 J (m) which reads as follows be amended effective January 1, 2012:

DELETE

Section J (m):

~~m) A copy of the Judging Schedule.~~

And replace with:

**m) A Show giving Club may include a Copy of the Judging Schedule.”**

➤ **Motion carried**

***Conformation Shows, Policy and Procedures Manual, Chapter VI Shows and Trials, Section M (2)***

**28-03-11** **MOVED BY** Mr. Windsor: “THAT, the Policy and Procedures Manual, Shows and Trials, Section M (2) a) be amended effective January 1, 2012 as follows:

DELETE

Section M (2), a)

~~2. Regulation of Championship Points~~

~~a) Permission shall not be granted a club or clubs to hold shows in such a way that any dog may earn more than two (2) sets of championship points on the same day.~~

REPLACE WITH

- a) Permission shall be granted a club or clubs to hold shows in such a way that any dog may earn three (3) sets of championship points on the same day, provided that one or more of those sets of points is awarded at a National or Regional Specialty for that breed.”

➤ **Withdrawn**

***Policy and Procedures Manual, Chapter VI Shows and Trials, Section R 1 Approval of Judges***

**29-03-11** **MOVED BY** Mr. Windsor: “THAT, the Policy and Procedures Manual, Chapter VI Shows and Trials, Section R 1 Approval of Judges be amended as follows:

DELETE

- ~~1. The Canadian Kennel Club shall publish The Canadian Kennel Club Book of Judges on an annual basis.”~~

*Should this motion pass, the remaining sections will be re-numbered accordingly*

➤ **Motion carried**

***Policy and Procedures Manual, Chapter VI Shows and Trials, Approval of Judges, Non-Resident Judges***

**30-03-11** **MOVED BY** Mr. Windsor: “THAT, Policy and Procedures Manual, Chapter VI Shows and Trials, Approval of Judges Non-Resident Judges be amended as follows:

Add a new letter g:

- g) No non-resident judges will be approved to judge more than eight all-breed shows in any Calendar Year.”

➤ **Withdrawn**

***Event Fees, Policy and Procedures Manual, Club Policy, Appendix 1***

**31-03-11** **MOVED BY** Mr. Windsor: “THAT, the Policy and Procedures Manual, Club Policy, Appendix 1 – Fee Schedule be changed as follows:

Change the Event Fees as follows:

Replace Club Policy Appendix 1 with the following:

**CLUB POLICY**  
**APPENDIX 1 -- Fee Schedule**

**All fees are subject to GST payable by Canadian residents and non-residents alike; HST where applicable. These fees are not subject to regular automatic annual increases**

<b>Service</b>	<b>Fees</b>
Initial Club Accreditation ( <i>Jr. Kennel Club exempted</i> )	\$ 200.00
Annual Renewal of Club Accreditation	
• All-Breed Clubs	\$130.00
• Non-Event Clubs	
All-Breed Clubs	\$130.00
All other Clubs	\$ 65.00
• Obedience Clubs	\$ 65.00
• Specialty Clubs	\$ 65.00
• Trial/Test Clubs	\$ 65.00
• Rescue Clubs	\$ 40.00
• Miscellaneous Breed Clubs	\$ 40.00
• Miscellaneous Listed Breed Clubs	\$ 40.00
• Junior Kennel Clubs	\$ 20.00
• Late Annual Renewal of Club Accreditation ( <i>In addition to Annual Renewal Fees</i> )	
• All-Breed Clubs	\$200.00
• Non-Event Clubs	
All-Breed	\$200.00
All other Clubs	\$ 50.00
• Obedience Clubs	\$100.00
• Specialty Clubs	\$ 50.00
• Trial/Test Clubs	\$ 50.00
• Rescue Clubs	\$ 20.00
• Miscellaneous Listed Breed Clubs	\$ 40.00
• Junior Kennel Clubs	\$ 20.00
• Miscellaneous Breed Clubs	\$ 40.00
• Reinstatement of Club Accreditation	\$200.00

<b>CLUB POLICY</b>	
<b>APPENDIX 1 -- Fee Schedule</b>	
<b>All fees are subject to GST payable by Canadian residents and non-residents alike; HST where applicable</b>	
<b>Service</b>	<b>Fees</b>
Initial Club Accreditation ( <i>Jr. Kennel Club exempted</i> )	\$209.10
Annual Renewal of Club Accreditation	
• All-Breed Clubs	\$136.00
• Obedience Clubs	\$ 68.00
• Specialty Clubs	\$ 52.30
• Trial/Test Clubs	\$ 52.30
• Non-Event Clubs	\$ 47.10
• Rescue Clubs	\$ 41.80
• Miscellaneous Breed Clubs	\$ 41.80
• Miscellaneous Listed Breed Clubs	\$ 52.30
• Junior Kennel Clubs	\$ 41.80
Late Annual Renewal of Club Accreditation ( <i>In addition to Annual Renewal Fees</i> )	
• All-Breed Clubs	\$209.10
• Obedience Clubs	\$104.60
• Specialty Clubs	\$ 52.30
• Trial/Test Clubs	\$ 52.30
• Non-Event Clubs	\$ 41.80
• Rescue Clubs	\$ 41.80
• Miscellaneous Listed Breed Clubs	\$ 52.30
• Junior Kennel Clubs	\$ 41.80
• Miscellaneous Breed Clubs	\$ 41.80
Reinstatement of Club Accreditation	\$104.60"

➤ **Withdrawn**

**32-03-11** **MOVED BY** Mr. Windsor: "THAT, the Policy and Procedures Manual, Appendix 2 – Fee Schedule be changed as follows:

Remove the following Schedule of Hearing Fees:

<b>HEARING FEES</b>	<b>Member</b>	<b>Non-Member</b>
• Filing a Protest Against a Dog (Event Hearing)	\$104.60	\$156.90
• Filing a Complaint Against an Individual (Event and Discipline Committee Hearing)	\$104.60	\$156.90
• Filing Request for Registration Committee Hearing (Registration Committee Hearing)	\$104.60	\$156.90
• Filing an Appeal on a Decision Re a Protest Against a Dog (Discipline Committee Hearing)	\$104.60	\$156.90
• Filing an Appeal on the Decision of the Discipline Committee (Appeal Committee Hearing)	\$209.10	\$313.70
<b>Note:</b> Fees for goods and services delivered to BC will be subject to 12% HST. Ontario, New Brunswick, Newfoundland and Labrador 13% HST; Nova Scotia 15% HST. Fees for goods and services delivered to all other provinces and territories are subject to 5% GST. Neither GST or HST is applied to purchases delivered outside of Canada.		

Replace Schedule of Hearing Fees with the following:

<b>HEARING FEES</b>		<b>Member</b>	<b>Non-Member</b>
•	Filing a Protest Against a Dog (Event Hearing)	\$150.00	\$ 200.00
•	Filing a Complaint Against an Individual (Event and Discipline Committee Hearing)	\$150.00	\$200.00
•	Filing Request for Registration Committee Hearing (Registration Committee Hearing)	\$150.00	\$200.00
•	Filing an Appeal on a Decision Re a Protest Against a Dog (Discipline Committee Hearing)	\$150.00	\$200.00
•	Filing an Appeal on the Decision of the Discipline Committee (Appeal Committee Hearing)	\$250.00	\$350.00
<b>Note:</b> Fees for goods and services delivered to BC will be subject to 12% HST. Ontario, New Brunswick, Newfoundland and Labrador 13% HST; Nova Scotia 15% HST. Fees for goods and services delivered to all other provinces and territories are subject to 5% GST. Neither GST nor HST is applied to purchases delivered outside of Canada			

- **Motion to table** moved by Mr. Windsor
- **Motion to table** carried

**33-03-11** **MOVED BY** Mr. Windsor: “THAT, the Master Breeder Program be approved.”

- **Motion to table** moved by Mr. Windsor
- **Motion to table** carried

*Mr. Watson joined the meeting*

#### **IN-CAMERA SESSION**

**34-03-11** **MOVED BY** Mr. Graveley: “THAT, the Board go into in-camera.”

- **Motion** carried

*The Board went into in-camera at 12:20 p.m.*

**35-03-11** **MOVED BY** Mrs. Jones: “THAT, the Board come out of in-camera.”

- **Motion** carried

*The Board came out of in-camera at 1:55 p.m.*

*Mr. McLean was in the Chair*

**36-03-11** **MOVED BY** Mr. Windsor: “THAT, the Master Breeder Program be lifted from the table.”

- **Motion** carried

**37-03-11** **MOVED BY** Mr. Windsor: "THAT, the Master Breeder Program be approved as follows:

### **THE CANADIAN KENNEL CLUB MASTER BREEDER PROGRAM**

The purpose of the Master Breeder program is to recognize those Canadian Kennel Club breeders who have consistently produced quality animals in a non-high volume or puppy mill facility. These breeders have laboured over many years to consistently produce healthy dogs of the highest quality that conform closely to the Canadian Kennel Club standards for their chosen breed(s). These breeders have exhibited a proven depth of knowledge and experience in their breeding practices and truly are the backbone of the sport and the foundation of our Club.

Applications for the designation "Master Breeder" are to be forwarded to the Canadian Kennel Club (Attention: Registration Division) on the appropriate form which can be downloaded from the CKC website. Appropriate documentation (photocopies) must be provided by the applicant to support all requirements. A one-time application fee of \$250.00 shall apply and must accompany the application for it to be considered. Applicants will be notified by the CKC and a Master Breeder Certificate will be issued. The CKC has created a special logo, which may be used by Master Breeders in their advertising.

CKC Master Breeders will enjoy a plethora of benefits. A partial list is provided below.

#### **To Be Considered as a CKC Master Breeder, the breeder in question must have:**

- (1) been a Canadian Kennel Club member for at least the last twenty (20) consecutive years
- (2) bred (or co-bred) the same breed or several breeds for a minimum of twenty (20) years
- (3) bred (or co-bred) at least twenty (20) Canadian Champions in Conformation or Performance Events
- (4) bred at least one of the following:
  - (a) An All Breed Best in Show Winner (any Country)
  - (b) A National Best in Specialty Winner (any Country, Conformation or Performance)
  - (c) Twenty (20) placements at Group Level
  - (d) Ten (10) High in Trial Winners (or any ten (10) other Performance Event Winners)
- (5) certify that appropriate health screens (as required by the parent Club) are performed on Sire and Dam of litters bred
- (6) a proven record of registering 100% of the live puppies that they have produced
- (7) at least twenty (20) years of verifiable membership in at least one CKC accredited club

#### **Master Breeder benefits include:**

- Use of the CKC Master Breeder logo which will appear on all CKC individual registrations and on all title certificates
- A CKC Master Breeder certificate
- A breeder of merit Lapel pin
- High priority transactions for registration purposes
- Use of the Master Breeder logo in DIC Annual listings
- Use of the Master Breeder logo in any advertisements"

➤ **Motion carried**

**38-03-11** **MOVED BY** Mr. Windsor: "THAT, the International Master Breeder Program be approved as follows:

**CANADIAN KENNEL CLUB  
INTERNATIONAL MASTER BREEDER PROGRAM**

Canadian Kennel Club Master Breeders are eligible to apply for the designation: Canadian Kennel Club International Master Breeder.

This designation will recognize Canadian breeders who have bred dogs that have excelled in conformation or performance events in countries other than Canada.

This designation is available to any Canadian Kennel Club Master Breeder who has bred twenty (20) or more Conformation or Performance Champions in any Country where the Stud Book is recognized by the CKC.

A one time application fee of \$300.00 will apply and must accompany the application for it to be considered. An application must be submitted to the Canadian Kennel Club on the appropriate form along with copies of at least twenty (20) Champion Certificates or twenty (20) Performance Champion Certificates from approved foreign countries.

**Benefits to the International Master Breeder will include:**

- Use of the CKC International Master Breeder logo which will appear on all CKC individual registrations and on all title certificates
- A CKC International Master Breeder certificate
- High priority transactions for registration purposes
- Use of the International Master Breeder logo in DIC Annual listings
- Use of the International Master Breeder logo in any advertisements
- Use of the Master Breeder logo on the Puppy List, if qualified"

➤ **Motion carried**

Mr. Windsor will create application forms for the Master Breeder program and the International Master Breeder program for presentation to the June Board meeting.

➤ **Information**

***Ontario Association of Beagle Clubs Request re: Judges Apprenticeship Program***

**39-03-11** **MOVED BY** Mr. Windsor: "THAT, the request from the Ontario Association of Beagle Clubs be referred to the Event Officiating Committee for report to the June Board meeting."

➤ **Motion carried**

***Report on Newly Created Tests for New Applicant Conformation Judges***

**40-03-11** **MOVED BY** Mr. Windsor: "THAT, the newly created tests for new applicant Conformation judges be referred to the Chair of the CDJA for her review and comments. Comments are to be submitted to Mr. Windsor for report to the June Board meeting."

➤ **Motion carried**

*Mrs. Steeves returned to the meeting and the gavel was returned to her*

## **NEW BUSINESS**

### ***Acceptance of Resignation of the Chief Executive Officer***

**41-03-11** **MOVED BY** Mr. Paquette and seconded by Mr. Graveley: "BE IT RESOLVED

THAT, the Board accept the resignation of the Chief Executive Officer, Mr. Joe Mauro, effective immediately; and

THAT, in recognition of Mr. Mauro's long service to the Club, and based on advice from its legal counsel, the Club will extend all of Mr. Mauro's employment consideration (including salary and benefits to the extent possible) to the end of 2011; and

THAT, the Chair of the Board has the authority, in consultation with the Club's legal counsel, to make all reasonable arrangements with the CEO in order to implement the foregoing."

➤ **Motion carried**

### ***Appointment of Interim Chief Executive Officer***

**42-03-11** **MOVED BY** Mrs. Jones and seconded by Mrs. Hamel: "BE IT RESOLVED

THAT, Mrs. Leila Bahorie be appointed as Interim Chief Executive Officer effective immediately and until such time as the Board may determine and upon such terms to be agreed upon by Mrs. Bahorie and the Chair of the Board on behalf of the Club."

➤ **Motion carried**

## **GENERAL BUSINESS**

### ***Non-member Participation Fee***

Mr. Rowbotham presented a report on the process and level of resources involved in administering the non-member participation fee.

**43-03-11** **MOVED BY** Mr. Rowbotham: "THAT, the checking will be done at the point a title is ready to be awarded."

➤ **Motion carried**

### ***Disciplined Persons Policy***

**44-03-11** **MOVED BY** Mr. Paquette: "THAT, the disciplined persons policy be referred to the Legislation Committee to report to the Board in June 2011."

➤ **Motion lost**

### ***Membership Application for Dianne Contin***

**45-03-11** **MOVED BY** Mr. Taylor: "THAT, the application for membership in The Canadian Kennel Club submitted by Dianna Contin be accepted."

➤ **Motion lost**

***Membership Application for Mary Carr***

**46-03-11** **MOVED BY** Mrs. Jones: "THAT, the application for membership in The Canadian Kennel Club submitted by Mary Carr be accepted."

➤ **Motion lost**

***Membership Application for Jillian Taylor***

*Mr. Taylor declared a conflict of interest and left the room*

**47-03-11** **MOVED BY** Mr. Graveley: "THAT, the application for membership in The Canadian Kennel Club submitted by Jillian Taylor be accepted."

➤ **Motion lost**

*Mr. Taylor returned to the meeting*

***Priority Dates***

Mr. Rowbotham discussed the following proposal regarding Priority Dates:

**Proposal:** To establish a committee to examine priority dates, the number of shows granted, mileage restrictions and other factors to improve the general health of conformation shows across Canada.

**History:** Previous attempts to address this issue have not been successful. Concerns created by the consideration of new policies, were met with turf protectionism and historical priority dates with no consideration to the overall future of the sport.

**Concerns:** With a plethora of newly granted multiple shows and the continued decline of entries, the situation will in all likelihood continue to deteriorate. Each geographical area of the country has unique issues that must be addressed on an individual basis and with fairness and an effort of uniformity.

**Request:** That a committee be established to examine this issue and report back to the board with a proposal for possible implementation. The committee would include a chair and a representative from the five regions of Canada (British Columbia, Prairies, Ontario, Quebec and the Atlantic Provinces.)

Any resolve would be implemented in 2016 when the current priority dates expire. If this issue was resolved in the next year of two clubs would have a four year window to accommodate judging panels, venues and other issues created by the implemented changes.

➤ **Received as information**

***Role Description for CKC Directors***

**48-03-11** **MOVED BY** Mrs. Jones: "THAT, the Board of Directors of the Canadian Kennel Club approves the following Role Description for Board members. The Role description shall be included in the Policy Manual, Chapter IX Board of Directors and published in the Official Section-Kennel and Bench prior to the Election of a new Board.

## **Board Member Roles and Responsibilities**

**Position Title: Board Member.**

**Time Commitment:** Variable from a few hours a week to several hours per week

**Term:** Three years. Elected as per Section 12 of the Bylaws.

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### **Accountability**

The Board of Directors are collectively accountable to Canadian Kennel Club (CKC) members in all zones in Canada. They are accountable for CKC's performance in relation to its Mission and Strategic objectives and for the effective stewardship of financial and human resources.

### **Authority**

Individual Board members have no authority to approve actions by the CKC to direct staff or to speak on behalf for the Association unless given such authority by the board.

### **Qualifications**

- CKC Regular Member in good standing
- Resident in the relevant electoral zone
- Have completed one (1) year continuous membership in CKC
- Have attained the age of nineteen (19) years
- Knowledge of the mission and strategic direction of the Canadian Kennel Club
- Commitment of time
- Openness to learning
- Computer literacy

### **Personal Characteristics to Consider**

- Ability to listen, analyze, think clearly, work well with people individually and in a group.
- Possess knowledge and skills in more than one area of Board governance: policy, finance, programmes and/or personnel.
- Willing to prepare for and attend board and committee meetings, ask questions take responsibility and follow through on any given assignment, and evaluate one-self.
- Develop certain skills to recruit CKC members, read and understand financial statements, ability to learn more about the CKC as an organization.
- Possess: honesty, sensitivity to and tolerance of differing views, friendly responsive approach, zone-building skills, personal integrity, and a sense of humour.

### **Responsibilities**

- Attend all Board and committee meetings and special functions as approved.
- Work as a team member and support board decisions.
- Be informed about the organizations Mission, Bylaws, Services, policies and programmes.
- Review agenda and supporting materials prior to board and committee meetings
- Make a serious commitment to actively participate on committees, task forces and offer to take on special assignments.
- Volunteers for and willingly accepts assignments and completes them thoroughly and on time for CKC and its members.
- Abide by the by-laws, code of conduct and other policies that apply to the board.
- Establish, review and monitor policies that guide core operational practices (e.g. Financial management, human resource management)
- Keep up to date on developments affecting CKC and its members
- Attend and participate in the Annual General Meeting.

- Assist the board in carrying out its fiduciary responsibilities
- Keep informed about issues relevant to the mission and objectives of the Canadian Kennel Club.
- Be responsive to CKC zone members
- Educate CKC members to the role of CKC”

➤ **Motion carried**

***Booth at the World Show***

**49-03-11** **MOVED BY** Mrs. Jones: “THAT, the CKC Board of Directors considers a booth at the World Show to be held in Paris July 7 – 10, 2011. The booth to be managed by volunteer CKC members who are attending the world show as exhibitors or spectators.”

➤ **Motion to refer** moved by Mr. Paquette: ‘THAT, this item be referred to Mr. Allinson for investigation.”

➤ **Motion to refer carried**

***Cropping/Docking***

**50-03-11** **MOVED BY** Mrs. Jones: “THAT, the Board to seek a legal opinion from CKC legal counsel as to whether the SPCA can encourage Canadian Provinces to charge CKC Members with Animal cruelty under the Criminal Code of Canada for ear cropping and Tail docking.”

➤ **Motion carried**

***Conformation Show Rules, Handbook for CKC Conformation Judges & Regulations & Policy & Procedures Manual - Solicitation***

**51-03-11** **MOVED BY** Mr. Taylor: “THAT, effective **April 1, 2011**, the Conformation Show Rules & Regulations Section 4.1.4-Solicitation be deleted and the Policy and Procedures Manual Section VI, Shows & Trials, Section Q, 6-Solicitation be amended as follows:

**CONFORMATION SHOW RULES & REGULATIONS**

4 JUDGES

**DELETE**

4.1.4 Solicitation

- (c) A judge shall not communicate directly or indirectly with any club or member of a club for the purpose of soliciting a judging assignment
- (d) For greater certainty, listing in canine publications and the use of business cards shall not constitute solicitation on the part of the judge

**HANDBOOK FOR CKC CONFORMATION JUDGES**

CSR Chapter 4 JUDGES

**DELETE**

4.1.5 Solicitation

- (c) A judge shall not communicate directly or indirectly with any club or member of a club for the purpose of soliciting a judging assignment

- (d) For greater certainty, listing in canine publications and the use of business cards shall not constitute solicitation on the part of the judge

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## **POLICY & PROCEDURES MANUAL**

### VI. SHOWS & TRIALS

Q Judges Guidelines

6 Solicitation

#### **AMEND**

- a) ~~A judge shall not communicate directly or indirectly with any club or member of a club for the purpose of soliciting a judging assignment.~~ **Judges may solicit assignments and advertize their services. Such solicitation and advertisement must be factual and not misleading**
- b) ~~For greater certainty, listing in canine publications and the use of business cards shall not constitute solicitation on the part of the judge.~~
- **Motion lost on recorded vote**  
In favour: Mr. Taylor, Mr. Rowbotham and Mr. Campbell  
Against: Mr. McLean, Mr. Graveley, Mrs. Hamel, Mr. Paquette and Mrs. Jones  
Abstained: Mr. Windsor

#### ***VDH Opening of Nova Scotia Duck Tolling Retriever Studbooks***

**52-03-11** **MOVED BY** Mr. McLean: "THAT, the VDH opening of Nova Scotia Duck Tolling Retriever Studbooks be tabled until the June Board meeting."

- **Motion to table carried**

#### ***Hunt Test Council – Appointment of Chair***

**53-03-11** **MOVED BY** Mr. McLean: "THAT, a Chair be appointed to the newly created Hunt Test Council in accordance with policy."

- **Motion carried**

The Chair invited nominations.

Mr. Windsor was nominated by Mr. Rowbotham. Mr. Windsor accepted the nomination.

No additional nominations were put forth.

Mr. Windsor was appointed Chair of the Hunt Test Council

#### ***Appointment of CKC Board Member to CKC Foundation Board***

**54-03-11** **MOVED BY** Mr. McLean: "THAT, the CKC appoint one member of the CKC Board of Directors to serve on the Canadian Kennel Club Foundation for a term of one year."

- **Motion carried**

The Chair invited nominations.

Mr. Rowbotham was nominated by Mr. Windsor. Mr. Rowbotham declined the nomination.  
Mr. McLean was nominated by Mr. Graveley. Mr. McLean declined the nomination.  
Mrs. Jones was nominated by Mr. McLean. Mrs. Jones accepted the nomination.

No additional nominations were put forth.

Mrs. Jones was appointed to serve on the CKCF Board.

*Pause 3:26 p.m. to 3:36 p.m.*

### ***Title of CEO/Executive Director***

**55-03-11** **MOVED BY** Mrs. Jones: "THAT, we refer to the Legislation Committee the change of the title of Chief Executive Officer to Executive Director for both the CKC and Apex Publishing."

- **Motion carried on recorded vote**  
In favour: Mr. McLean, Mr. Graveley, Mr. Taylor, Mrs. Hamel, Mr. Windsor, Mr. Campbell,  
Mr. Paquette and Mrs Jones  
Against: None

### ***Recruitment of CEO/Executive Director***

**56-03-11** **MOVED BY** Mrs. Jones: "THAT, an RFP be developed to hire a recruitment firm to assist in the search for a CEO/Executive Director."

- **Motion carried**

### ***Appointment of Executive Selection Committee***

The Chair reminded the meeting that according to the Policy and Procedures Manual, the CEO shall be selected and appointed by an Ad Hoc Committee named the Executive Selection. The Committee shall comprise of four members including the Chair of the Board, two Directors from the Board appointed by the Chair; and the Chair of the Audit and Finance Committee. Mrs. Steeves commented it would be wise to increase the Selection Committee to five members by appointing three Directors from the Board in addition to the Chair of the Board and the Chair of the Audit and Finance Committee.

**57-03-11** **MOVED BY** Mr. Paquette: "THAT, the Policy and Procedures Manual, Chapter I Administration, Section O 1 a) (1) (ii) be amended as follows:

- O. Chief Executive Officer
- 1. Selection and Appointment of the Chief Executive Officer
  - a) The Chief Executive Officer of The Canadian Kennel Club, hereinafter referred to in this section as the "Executive", shall be selected and appointed in the manner prescribed below:
    - (1) Executive Selection Committee
      - (i) The Chair shall appoint an ad hoc committee, which shall be named the Executive Selection Committee.
      - (ii) This Committee shall be comprised of **a minimum of four (4) members**; the Chair of the Board, two (2) Directors from the Board (appointed by the Chair); and the Chair of the Audit Committee."

- **Motion carried**

The Chair appointed Mr. Graveley, Mr. Rowbotham and Mrs Jones to serve on the Executive Selection Committee. The Chair of the Board and the Chair of the Audit and Finance Committee are the other members.

- **Information**

## **STANDING COMMITTEE REPORTS**

### ***Responsible Dog Ownership Committee***

Mr. McLean reminded the meeting the Responsible Dog Ownership Committee had been asked to survey members with respect to what they have done in support of canine research. Mr. Michael Catton reported on the survey results and answered questions. Mr. Catton commented there were actually three surveys done: a Club survey, an English member survey and a French member survey. Results of the Club and English member surveys have been compiled and they were distributed to the meeting. Mr. Catton noted the draft results will be expanded to include more particulars and the response to the French member survey and the results will be analyzed for the June Board meeting.

Mr. McLean reported that the Committee is considering a position on shock collars and he expects to have a report for the June Board meeting.

- **Received as information**

## **INDEPENDENT STANDING COMMITTEE REPORTS**

### **2011 CKC Capital Budget**

**58-03-11** **MOVED BY** Mr. McLean: "THAT, the 2011 CKC Capital Budget be approved as presented, subject to the availability of funds."

- **Motion carried**

## **SELECT COMMITTEE REPORTS**

### ***Purina National Event Committee Report***

Mr. Paquette reported that in the Committee's view, the 2011 Purina National – a CKC Charity Event had been a success. He commented the financial results will probably not be on target due to a drop in the revenue for spectators and the cost of building rental which was higher than in 2010 because of expanded space. Participation in Breeders Village and participation to the PawsWay<sup>®</sup> neighborhood added to the overall awesomeness of a very prestigious show.

- **Received as information**

### ***Show Modelling Committee Report***

Mr. Paquette distributed the Show Modelling Committee report and answered questions.

- **Received as information**

## **NEW BUSINESS**

### **Ad Hoc Committee (Priority Dates)**

**59-03-11** **MOVED BY** Mr. Rowbotham: "THAT, an Ad Hoc Committee be struck to examine priority dates, number of shows granted, mileage restrictions and other factors to improve the general health of Conformation Shows across Canada. The Committee will consist of five members, selected from the five regions of Canada."

➤ **Motion carried**

Mr. Rowbotham agreed to Chair the Ad Hoc Committee (Priority Dates).

➤ **Information**

### ***Judges Guidelines***

Mr. Windsor requested and received clarification of the Conformation Show rule regarding handlers showing dogs for judges.

➤ **Information**

### ***Judges Licensing***

Mr. Campbell requested and received clarification on policy regarding licensing for foreign judge moving to or from Canada.

➤ **Information**

### ***Electronic Event Results Project***

**60-03-11** **MOVED BY** Mr. Paquette: "THAT, an Ad Hoc Committee be struck to work with staff to help establish a strategy to move the event result electronic submission project forward."

➤ **Motion lost**

### ***Clubs Running Non CKC Events***

**61-03-11** **MOVED BY** Mr. Rowbotham: "THAT, the subject of recognized CKC Clubs be limited to running CKC events be referred to the Club Relations Committee for further investigation."

➤ **Motion carried**

### **CKC's 125 Anniversary**

Mr. Windsor reminded the meeting that in 2013, the CKC will celebrate its 125<sup>th</sup> year anniversary and he would like to form an Ad Hoc Committee to look into a program. He was advised to develop the concept further (with costs) for presentation to the June Board meeting.

➤ **Information**

### ***Notice of Motions***

Mr. Campbell served notice of motions for the June Board meeting that this meeting's agenda items #13.6 (Conformation Show Rules and Regulations, Appendix D End of Show) and #13.7 (By-Laws – Interpretations Page 3) will be brought back to the table.

➤ **Information**

### ***World Show Presence***

**62-03-11** **MOVED BY** Mr. Paquette: "THAT, we send the Chair of the Board and the Acting CEO to the World Dog Show in July 2011."

➤ **Motion carried**

### **ADJOURNMENT**

**63-03-11** **MOVED BY** Mr. Rowbotham: "THAT, the meeting be adjourned."

*The meeting adjourned at 4:29 p.m.*